

3.0 Disclosures of Interest re: Open Session

4.0 Presentation of the Board Bylaw Review Committee

4.1 Revised Board ByLaws - Draft

**SUPERIOR-GREENSTONE
DISTRICT SCHOOL BOARD**

BYLAWS

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**BYLAWS
OF THE
SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

ARTICLE I - Name

The name of this Board shall be SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD.

ARTICLE II - Purpose

The purpose of the Superior-Greenstone District School Board shall be to inspire students to succeed and make a difference.

ARTICLE III - Definitions

Section 1. Definitions

1.1 *15 W1* means the Education Act, Revised Statutes of Ontario, as amended from time to time.

It shall be possible and permitted for members, including appointed members, upon request to the Secretary of the Board, to participate using electronic means, so long as all members can simultaneously participate in the meeting and as outlined in Board Policy and Provincial Regulations. Electronic means must allow for secure two-way communication for any in-camera meetings.

Despite the availability of electronic meetings, attendance must comply with the provisions outlined in the Education Act.

ARTICLE VII - Elections

Section 1. Elections

All elections shall be conducted by ballot according to the balloting procedures outlined in Appendix B, Election Procedures. If only one person is nominated or elects to stand for a position, that member shall be declared elected by acclamation.

Section 2. Election Procedures

The procedures at an Inaugural Meeting and succeeding Annual Organizational Meetings shall be in accordance with the Education Act and election procedures as outlined in Appendix B, Election Procedures.

ARTICLE VIII - Committees

Section 1. Statutory Committees

Special Rules of Order

The following special rules of order adopted by the Superior-Greenstone District School Board shall take precedence over the parliamentary authority, that being the most current edition of Robert's Rules of Order Newly Revised (RONR), adopted by the Board.

A. Ballot

The results of a ballot vote will be announced, but not the count.

B. Committee of the Whole

The Chair of the Board shall chair the committee of the whole meeting.

C. Debate

Members may speak in debate twice up to two (2) minutes each time on any debatable motion. A motion to Limit or Extend Limits of Debate may be adopted by a 2/3 vote.

D. Ex-officio

While ex-officio members shall

- (c) Addressing the Members
Time will be allocated for each candidate for the office of Chair and one (1) nominator for each candidate to address the Board in public session, if they chose to do so.

The nominator will be allowed up to two (2) minutes to speak.
The candidate will be allowed up to three (3) minutes to speak.

The time allowed will be strictly adhered to.

- (d) No Majority on First Ballot
If no nominee receives a majority on the first ballot, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a Chair has been duly elected.

- (e) Tie for Fewest Votes
If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be removed.

- (f) Drawing Lots
In the event of an equality of votes for the position of Chair, a further ballot shall be taken. If, upon the second ballot the equality remains, the nominees shall draw lots to fill the position of Chair.

REGULAR MEETINGS OF THE BOARD PROCEDURES

Agenda

All matters to be placed on the agenda of a Regular Board Meeting are subject to the approval of the Chair. The Chair may not deny the requests by Administration for agenda items arising from an Administrator's discharge of duty under the *Education Act* and Regulations or the procedures of the Board, and all such requests shall be granted by the next available meeting.

Quorum

The quorum shall be a majority of the members of the Board, excluding the Student Trustee.

As required in Regulation, the MINIMUM attendance required to be physically present in the meeting room of the Board shall be:

- (a) the Chair of the Board or designate
- (b) at least one additional member of the Board; and
- (c) the Director or designate.

Member Absence:

It shall be the responsibility of each member to notify the Secretary of expected absences prior to the time of each regular meeting. Those providing such notice will be marked "absent with regret". Those not providing such notice will be marked "absent".

Agenda (Order of Business)

The business before the Board shall generally be dealt with in the following order:

- 1. Roll Call
- 2. Approve Agenda
- 3. Declaration of Conflict of Interest
- 4. Approve Minutes of Previous Meeting(s)
- 5. Business Arising out of Minutes
- 6. Delegations, Representations
- 7. Reports and Matters for Decision
- 8. New Business
- 9. Notices of Motion
- 10. In-

Once appointed, the Member representing First Nations is deemed to be an elected Member and, as

It shall be the policy and practice of the Board to allow the full participation of the Chair or Vice-Chair of the Board or any Committee without that individual having to relinquish the Chair.

Reconsideration

The same or substantially the same motion that receives the same outcome two meetings in a row shall not be re-visited for six months, unless the members, by a 2/3 vote, agree to do so.

DELEGATIONS

Conditions

Persons or groups wishing to appear before the Board shall be permitted to do so, provided:

Decision

No decision relative to the presentation will be made by the Board at the meeting at which the presentation is made.

**Code of Conduct For Members of
Superior-Greenstone District School Board**

Preamble

The members of the Superior-Greenstone District School Board of Trustees occupy positions of public trust and confidence. They are expected to discharge their duties and responsibilities in a professional and impartial manner.

It is imperative that the Trustees be, and be seen to be acting in the best interests of the public they serve.

Without limiting the generality of the foregoing, a Trustee would compromise themselves in the discharge of their duties by failing to declare a conflict of interest as required pursuant to the *Municipal Conflict of Interest Act*, by contravening any other law, by disclosing confidential business, personnel or student information, and by misappropriating Board resources.

This Code of Conduct is applicable to all members of the Board of Trustees.

Decorum

Trustees shall at all times act with decorum and shall be respectful of other Trustees and members of staff, as well as the public.

A Trustee may comment on or disagree with a decision made by the Board. However, in accordance with s. 218.1(c) of the *Education Act* and this Code of Conduct, a Trustee is required to uphold the implementation of any Board Resolution after it is passed by the Board. A Trustee may not make disparaging remarks about or speculate on the motives of a Trustee or a group of Trustees when commenting on or expressing disagreement with a decision made by the Board.

Any Trustee who resists the rule of the Board, uses offensive language, disobeys the decision of the Chair or the Board on points of order, or makes any disorderly noise or disturbance may, unless an apology is offered, be ordered by the Chair to leave for the remainder of the meeting, and in the case of refusal to do so, may, on the order of the Chair, be removed from the Board Room and Board Office. Such removal is to be recorded in the Minutes of the Meeting. (See section 207(3) of the *Education Act*).

Complying with the Law

Trustees shall comply with Board Policies and Procedures, Ministry of Education requirements, as well as the provisions of the *Education Act* and Regulations, *Municipal Conflict of Interest Act*, *Municipal Freedom of Information and Protection of Privacy Act*, and any other Act or Regulation that may be applicable to the Trustee's duties from time to time.

- Specific Requirements under Part VI of the Education Act
(as amended effective December 15, 2009, by Bill 177 – An Act to amend the Education Act with respect to student achievement, school board governance and certain other matters)

All Trustees are expected to

If a Board determines that a Trustee has breached this Code of Conduct, the Board shall give the Trustee written notice of the determination and of any sanction imposed by the Board.

The notice shall inform the Trustee that he or she may make written submissions to the Board in respect of the determination or sanction by the date specified in the notice that is at least 14 days after the notice is received by the Trustee.

The Board shall consider any submissions made by the Trustee and shall confirm or revoke the determination within 14 days after the Trustee's submissions are received.

If the Board revokes a determination that a Trustee has breached this Code of Conduct, any sanction imposed by the Board is also revoked.

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Declaration of Interest

Where a conflict of interest arises, or when a potential conflict of interest emerges, the Trustee has a duty

